



The Royal Scottish Country Dance Society

New Zealand Branch Incorporated

Wellington Region

CONSTITUTION 1997

(as amended 12 Nov 2002, 11th Nov 2014 and 14 Nov 2017)

1. NAME:

The region is to be known as the Wellington Region of the Royal Scottish Country Dance Society New Zealand Branch Incorporated. In this constitution they are respectively called the "Region", the "Society" and the "Branch".

2. OBJECTS:

The Region shall abide by the Constitution and Rules of the Branch and shall:

- 2.1 Assist in organising Scottish Country Dance activities.
- 2.2 Promote social relationships between Scottish Country Dance Clubs and Groups within the Region.
- 2.3 Generally advance the objects of the Branch.

3. AREA:

The area covered by the Region shall be : the south of the North Island from the Mangaone Stream in the west to Masterton on the east.

4. MEMBERSHIP:

Membership of the Region shall be accorded to those members of the Branch who are recorded by the Branch as members of the Region residing in the area, excepting those members residing in the Otaki area who shall have the choice of being recorded as members of either Wellington or Rangitikei Regions.

5. TERMINATION OF MEMBERSHIP:

Termination of membership of the Branch will automatically result in termination of membership of the Region.

6. REGION COMMITTEE:

6.1 Composition of the Committee

The Region Committee shall be composed of financial members of the Branch, as follows

- 6.1.1 A President, a Vice President, a Secretary and a Treasurer (or a Secretary/Treasurer), who shall be elected at the Annual General Meeting of the Region.
- 6.1.2 In addition up to 15 committee members shall be elected by the Region members.
- 6.1.3 A quorum for a meeting of the Committee shall be more than half of the Committee, all personally present and eligible to vote. The Quorum must include at least one of the office holders listed in clause

6.2 Eligibility For Office:

Any member elected under clauses 6.1.1 for three successive terms in the same office is not eligible for nomination in the fourth year for election to that same office. Nothing in this clause shall prevent that member from being elected to a different office in the fourth year or being elected to the same office after the lapse of one year from the end of the third term.

Members elected under clause 6.1.2 may serve for an indefinite number of terms.

6.3 Vacancies On The Committee:

The Region Committee may appoint a member to fill any vacancy within the Committee. Such appointed member shall hold office until the next Annual General Meeting.

6.4 Notice Of Meetings:

Fourteen days notice of committee meetings shall be given.

7. GENERAL MEETINGS:

7.1 There shall be a meeting at least once a year, before 30 November, at which the activities of the past and coming year shall be discussed.

7.2 Twenty one days notice of the Annual General Meeting or of any other General Meeting shall be given.

7.3 The following persons shall be elected at the Annual General Meeting:

- 7.3.1 (a) the President
- (b) the Vice President
- (c) the Secretary or Secretary/Treasurer
- (d) the Treasurer or Secretary/Treasurer
- (e) committee members as described in 6.1.2

7.3.2 One delegate to the Branch Annual General Meeting for every twenty members (or part thereof) who are members of the Region at 30 September each year. Elected delegates must be members of the Branch and may or may not be members of the Region.

7.3.3 Business Of The Annual General Meeting:

The business of the Annual General Meeting shall be:

- (a) to receive reports and statements of accounts
- (b) to elect the Region Committee
- (c) to appoint a delegate or delegates to attend the Annual General Meeting of the Branch to exercise the votes and powers of the Wellington Region in terms of the Branch Constitution
- (d) to appoint a suitably qualified person to undertake a review of the region's financial statements.
- (e) any other business deemed relevant by the chairperson.

7.4 Special Meetings:

- 7.4.1 Special Meetings may be called by the President on the request of either
 - (a) a simple majority of committee members
 - (b) not less than 30% of the members of the region or 25 members of the Region (whichever is the less).
- 7.4.2 A Special Meeting shall consider only matters set out in the agenda calling the meeting.
- 7.4.3 Twenty-one days notice of Special Meetings shall be given.

7.5 Quorum.

- 7.5.1 30% of the members of the Region or 25 members of the Region (whichever is the less) shall form a quorum for an Annual General Meeting or Special Meeting.
- 7.5.2 No business requiring a vote of members may be transacted at a general meeting that fails to reach a quorum, except that business specified in clause 7.3.3 (a) to (d) may be properly conducted at an AGM.

7.6 VOTING:

Any Region member may vote at General or Special Meetings.
If there is an equality of votes the chairperson shall have a casting vote.

8. FINANCE:

- 8.1 The Financial year shall end on 31 August.
- 8.2 No benefit whether or not convertible into money, or any income of any kind shall be received or derived by any member or members of the Region.

9. WINDING UP:

In the event of the Region ceasing to function, all assets etc shall be placed in trust with the Branch for a minimum of three years pending re-formation. Failing re-establishment within the period of trust, extended if deemed prudent by the Management Committee of the Branch, all assets shall become the property of the Branch.

10. ALTERATIONS TO CONSTITUTION:

- 10.1.1 Any alterations to this Constitution shall be made at a General Meeting called for that purpose, provided written notice of motion is received by the Secretary not less than twenty-eight days prior to that meeting.
- 10.1.2 The Secretary shall include any such motion on the agenda announcing the Annual General Meeting or Special Meeting and the agenda is to be sent to each member.
- 10.2 Any alteration or addition to this Constitution requires the vote of not less than two-thirds of the members voting.
Alterations to the Constitution shall be made with the proviso that no alteration shall be permitted if it in any way affects the non-profit status of the Region.

10.3 Any alteration or addition to this Constitution shall be forwarded within twenty-one days to the Branch Secretary for the approval of the Management Committee of the Branch.